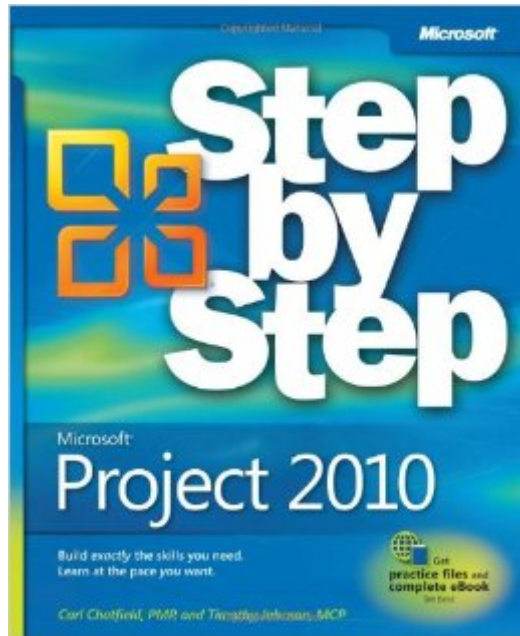


The book was found

Microsoft Project 2010 Step By Step



Synopsis

Experience learning made easy-and quickly teach yourself how to manage your projects with Project 2010. With Step By Step, you set the pace-building and practicing the skills you need, just when you need them! Topics include building a project plan and fine-tuning the details; scheduling tasks, assigning resources, and managing dependencies; monitoring progress and costs; keeping projects on track; communicating project data through Gantt charts and other views.

Book Information

Series: Step by Step

Paperback: 560 pages

Publisher: Microsoft Press; 1 edition (June 12, 2010)

Language: English

ISBN-10: 0735626952

ISBN-13: 978-0735626959

Product Dimensions: 7.3 x 1.1 x 8.8 inches

Shipping Weight: 1.8 pounds (View shipping rates and policies)

Average Customer Review: 4.4 out of 5 stars [See all reviews](#) (132 customer reviews)

Best Sellers Rank: #51,006 in Books (See Top 100 in Books) #4 in [Books > Computers & Technology > Business Technology > Microsoft Project](#) #5 in [Books > Computers & Technology > Software > Microsoft > Microsoft Project](#) #11 in [Books > Computers & Technology > Business Technology > Software > Project Management Software](#)

Customer Reviews

If you are looking for a simple, easy way to teach yourself Project 2010 Step by Step by Carl Chatfield and Timothy Johnson is a good choice. Step by Step (SBS) is a series of textbooks published by Microsoft for learning the applications in the Microsoft Office Suite. The format is hands-on with brief explanations of concepts followed by step by step exercises demonstrating key tasks. Most students can work through the book and its exercises in about 2-3 days of solid study. Disciplined students often find a chapter-a-day to be a reasonably workable pace. You can very effectively skip through the text taking a chapter at a time to learn specific tasks. However, don't plan on using the SBS series for reference book or quick how-to guide. In Project 2010 SBS you will cover the core skills needed for using Project as a standalone application but helps are sprinkled throughout on using Project Server. SBS assumes the reader is already comfortable with the computer and has some experience with the Microsoft Office 2007 or 2010 Ribbons. Project 2010

SBS is a great book for learning the application and does contain many tips and tricks on the project management methodology. However, SBS is not a book on methodology. The brief appendix "Short Course in Project Management" is helpful but not a replacement for training and experience in project management. While the SBS series is best suited for individual study it can be used in the classroom in a pinch. I have used SBS series texts for several applications in classes but they are far from the best option. The price point of around \$19.79 on is appealing for classrooms. The new appendix on using SBS in the classroom is unfortunately not at all helpful for an experienced instructor.

[Download to continue reading...](#)

Beginning SharePoint 2010 Administration: Microsoft SharePoint Foundation 2010 and Microsoft SharePoint Server 2010 Using Microsoft InfoPath 2010 with Microsoft SharePoint 2010 Step by Step Project Management Using Microsoft Project 2013: A Training and Reference Guide for Project Managers Using Standard, Professional, Server, Web Application and Project Online Microsoft Project 2013, ConfiguraciÃ³n: Configura bien el Project, evita contratiempos (Administrando Proyectos con Microsoft Project) (Spanish Edition) Office 2016 For Beginners- The PERFECT Guide on Microsoft Office: Including Microsoft Excel Microsoft PowerPoint Microsoft Word Microsoft Access and more! Revised An Introduction to Project Management, Third Edition: With Brief Guides to Microsoft Project 2010 and @task Information Technology Project Management (with Microsoft Project 2010 60 Day Trial CD-ROM) Microsoft Project 2010 Quick Reference Guide: Creating a Basic Project (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated Card) Microsoft Project 2010 Step by Step Project Management: 26 Game-Changing Project Management Tools (Project Management, PMP, Project Management Body of Knowledge) Project Management: Secrets Successful Project Managers Know And What You Can Learn From Them: A Beginner's Guide To Project Management With Tips On Learning ... Project Management Body of Knowledge) Agile Project Management: Box Set - Agile Project Management QuickStart Guide & Agile Project Management Mastery (Agile Project Management, Agile Software Development, Agile Development, Scrum) Agile Project Management: An Inclusive Walkthrough of Agile Project Management (Agile Project Management, Agile Software Development, Scrum, Project Management) Microsoft Visual Basic 2010 Step by Step (Step by Step Developer) Microsoft PowerPoint 2010 Step by Step (Step by Step) Microsoft(r) Visual C++(r) .Net Step by Step--Version 2003 (Step by Step (Microsoft)) Microsoft Visual C++ .Net Step by Step (Step by Step (Microsoft)) Microsoft ADO.NET 2.0 Step by Step (Step by Step (Microsoft)) Data Analysis and Data Mining using Microsoft Business Intelligence Tools: Excel 2010, Access 2010, and Report Builder 3.0 with

SQL Server Microsoft Access 2010: Complete (SAM 2010 Compatible Products)

[Dmca](#)